



Town of Bay Bulls

Meeting Minutes

Public Meeting

January 16, 2023
7:00 p.m.

Virtual Meeting

Council Members Present

Deputy Mayor Jason O'Brien
Councillor Corey Ronayne
Councillor Jason Sullivan

Staff Present

Evan Vokey, Director of Public Works
Ashley Wakeham, Assistant Town Clerk

Regrets

Mayor Keith O'Driscoll
Councillor Shannon O'Driscoll
Jennifer Aspell, Town Manager

1. Call to Order

Deputy Mayor Jason O'Brien assumed the Chair and called the meeting to order at 7:00 p.m.

Deputy Mayor Jason O'Brien called for a Motion to appoint Ashley Wakeham, Assistant Town Clerk as acting Town Clerk for the purposes of the January 16th Public Meeting.

MOTION: 2023-001 Councillor Corey Ronayne / Councillor Jason Sullivan

MOVE TO appoint Ashley Wakeham, Assistant Town Clerk as acting Town Clerk for the purposes of the January 16th Public Meeting.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

2. Adoption of Agenda

Deputy Mayor Jason O'Brien called for the adoption of the agenda for January 16, 2023.

MOTION: 2023-002 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE TO adopt the agenda for January 16, 2023, as presented.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

3. Adoption of Minutes

3.1 December 12, 2022, Public Meeting Minutes

MOTION: 2023-003 Councillor Jason Sullivan / Councillor Corey Ronayne
MOVE TO adopt the minutes of the Public Meeting of December 12, 2022, as presented.
The Motion was carried unanimously.
For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)
Against: 0
Abstained: 0

4. Business Arising

No Business Arising for the January 16, 2023, Public Meeting

5. Delegations & Proclamations

No Delegations or Proclamations for the January 16, 2023, Public Meeting

6. Applications

6.1 Application # 2022-201

23-29 Bread & Cheese Road

Variance for Residential Accessory Building

MOTION: 2023-004 Councillor Jason Sullivan / Councillor Corey Ronayne
MOVE TO approve Variance Application #2022-201 for an 8% variance to increase the total floor area of the proposed residential accessory building at 23-29 Bread & Cheese Road by 64 square feet for a total floor area of 864 square feet.
The Motion was carried unanimously.
For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)
Against: 0
Abstained: 0

6.2 Application # 2022-306

23-29 Bread & Cheese Road

Residential Accessory Building

MOTION: 2023-005 Councillor Jason Sullivan / Councillor Corey Ronayne
MOVE TO approve Application #2022-306 to construct a residential accessory building with a total floor area of 864 square feet at 23-29 Bread & Cheese Road.
The Motion was carried unanimously.
For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)
Against: 0
Abstained: 0

7. Accounts Payable

7.1 Accounts Payable Listing for the period ending December 31, 2022

Total for Section A: \$81,963.51

Total for Section B: \$88,963.51 – Pre-authorized disbursements

Total Disbursements for the Month: \$170,323.59

7:04 p.m. Deputy Mayor Jason O'Brien declared a Conflict of Interest on cheque 3602 totaling \$2,040.68, as it is related to a matter of interest for Deputy Mayor Jason O'Brien.

Council lost quorum on the release of cheque number 3602. This item will be forwarded to Section B in next month's accounts payable report.

7:04 p.m. Councillor Jason Sullivan declared a Conflict of Interest on cheque 3601 totaling \$4,384.95, as it is related to a matter of interest for Councillor Jason Sullivan.

Council lost quorum on the release of cheque number 3601. This item will be forwarded to Section B in next month's accounts payable report.

MOTION: 2023-006 Councillor Jason Sullivan / Councillor Corey Ronayne
MOVE TO approve all other payables in Section A in the amount of \$75,537.88
The Motion was carried unanimously.
For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)
Against: 0
Abstained: 0

MOTION: 2023-007 Councillor Jason Sullivan / Councillor Corey Ronayne
MOVE TO approve all payables in Section B in the amount of \$88,360.08.
The Motion was carried unanimously.
For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)
Against: 0
Abstained: 0

8. Committee Reports

8.1 BBBA Meeting Minutes January 5, 2023

8.2 BBBA Winter Carnival February 10-19, 2023

8.3 NEAJC Meeting Package, January 11, 2023

8.4 NEAJC AGM Meeting Package January 11, 2023

9. Action

9.1 Business Closure – Building Blocks Preschool

MOTION: 2023-008 Councillor Corey Ronayne / Councillor Jason Sullivan

MOVE TO remove Building Blocks Preschool, located at 49 Dunn Drive, from the Town of Bay Bulls Business Tax Roll effective January 1, 2023.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

9.2 Business Closure – Healing Hands Massage Clinic

MOTION: 2023-009 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE TO remove Healing Hands Massage Clinic, located at 788-792 Southern Shore Highway, from the Town of Bay Bulls Business Tax Roll effective January 1, 2023.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

9.3 Authorization to Dispose of Records as per The Town of Bay Bulls Records and Retention Policy

MOTION: 2023-010 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE TO authorize the destruction of all records that have met or exceeded their retention period as per the Retention Schedule specified in the Town of Bay Bulls Retention and Disposal Policy (TBB-004-AD).

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

9.4 Authorization to Pay HST Remittance at the Community Credit Union

MOTION: 2023-011 Councillor Corey Ronayne / Councillor Jason Sullivan

MOVE TO approve payment of the quarterly HST remittance directly through the Community Credit Union.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

9.5 Annual Senior's Outreach Dinner

MOTION: 2023-012 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE THAT the Town of Bay Bulls support the annual Senior's Outreach Dinner hosted by Mobile Central High School at a 50/50 cost share with the Town of Witless Bay.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

9.6 Approval to Apply for a Section 9 Grant to Extend the Recreation Grounds

MOTION: 2023-013 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE THAT the Town of Bay Bulls make an application to Crown Land for a Section 9 Grant for land situated behind the soccer field on Cemetery Lane West.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

10. Information Only

10.1 December 2022 Permit Report

10.2 Public Presentation of the Town of Bay Bulls Municipal Plan, 2023

10.3 Eastern Regional Service Board Waste Collection Schedule Update, 2023

10.4 MMSB Compost Bin Program 2023 Update

11. Correspondence Received

11.1 Municipal Assessment Agency Update January, 2023

12. Correspondence Sent

12.1 Town of Bay Bulls Correspondence to Town of Witless Bay RE: Payment of Fire Fees

12.2 Town of Bay Bulls Response to Crown Land Application #159668

13. New Business

No New Business for the January 16, 2023, Public Meeting

14. Adjournment

7:19 p.m. Deputy Mayor Jason O'Brien called for adjournment as there was no further business of the Council.

MOTION: 2023-014 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE THAT the meeting be adjourned.

The Motion was carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors C. Ronayne and J. Sullivan)

Against: 0

Abstained: 0

Keith O'Neil
Mayor

Janet Galloway
Town Manager

15/02/2023
Date

