

# **Town of Bay Bulls**

## **Meeting Minutes**

Public Meeting

November 8, 2021 8:00 p.m.

Virtual Meeting

#### **Council Members Present**

Mayor Neil O'Brien (left meeting at 8:55 p.m.)
Deputy Mayor Jason O'Brien
Councillor Keith O'Driscoll
Councillor Shannon O'Driscoll
Councillor Jason Sullivan

#### **Staff Present**

Jennifer Aspell, Town Manager Evan Vokey, Director of Public Works Ashley Wakeham, Assistant Town Clerk

Regrets

#### 1. Call to Order

Mayor Neil O'Brien assumed the Chair and called the meeting to order at 8:00 p.m.

# 2. Adoption of Agenda

Mayor Neil O'Brien called for the adoption of the agenda for November 8, 2021.

MOTION: 2021-312 Councillor Keith O'Driscoll / Councillor Shannon O'Driscoll MOVE TO amend the agenda of November 8, 2021 to add 7.2 Payment of Progress Claim #1 – Long Pond Walking Trail, 9.18 Building Maintenance Standing Offer for BBRLC, 9.19 Appointment of a Community Representative to the Public Works Committee, 8.3 BBRLC Meeting Update. Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. Odriscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

MOTION: 2021-313 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO adopt the agenda of November 8, 2021 as amended.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0

## 3. Adoption of Minutes

#### 3.1 October 12, 2021 Public Meeting Minutes

MOTION: 2021-314 Councillor Keith O'Driscoll / Councillor Jason Sullivan

MOVE TO adopt the minutes of the Public Meeting of October 12, 2021 as presented.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and

J. Sullivan) Against: 0 Abstained: 0

# 4. Business Arising

#### 4.1 Ratify Email Vote - Culvert Issue at 819 Southern Shore Highway

MOTION: 2021-315 Councillor Jason Sullivan / Mayor Neil O'Brien

MOVE TO ratify the email vote of October 22, 2021 which stated: MOVE TO approve ditching and culvert clean out to be completed on the South end of Southside Road, to alleviate water runoff issues and possible well contamination. Completion of the work is contingent on the property owner signing a waiver and release absolving the Town of future liability. The work will be completed under the Town's Standing Offer Agreement for Equipment Rental and Material Supply. Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 4.2 Ratify Email Vote - Lower Road Performance Bond Settlement

MOTION: 2021-316 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO ratify the email vote of October 27, 2021 which stated: BE IT RESOLVED that the Town of Bay Bulls accept payment of the sum of eighty-eight thousand five hundred dollars (\$88,500.00) from Northbridge General Insurance Corporation as an all-inclusive settlement of claims made under the Performance Bond No. BND0016476 in relation to the construction project referred to as Lower Road Infrastructure Upgrades – Bay Bulls, NL Contract No. TF 1810701.

BE IT FURTHER RESOLVED that as a result of the settlement, the Town will release and forever discharge Northbridge General Insurance Corporation, its successors and assigns, officers, directors, employees, servants or agents, from any and all actions, causes of action, contracts, claims and demands, howsoever arising from the project.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 4.3 Guiderail Issue - 63 Southside Road

MOTION: 2021-317 Deputy Mayor Jason O'Brien / Councillor Keith O'Driscoll

MOVE TO approve a legal order be sent to the property owner of 63 Southside Road to modify the guiderail installed at 63 Southside Road to comply with the Department of Transportation and Infrastructure's Master Specifications for Municipal Water, Sewer and Roads. Failure to comply will result in the removal of the guiderail.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 4.4 Erection of a Utility Shed - 38 Track Road Extension

At the Public Meeting of October 13, 2021 Council lost quorum on Action Item # 9.1– Erection of Utility Shed at 38 Track Road Extension. Ministerial Approval was requested and granted for Deputy Mayor Jason O'Brien and Councillor Sullivan to vote on this matter.

8:12 p.m. Mayor Neil O'Brien, Councillors Keith and Shannon O'Driscoll declared Conflict of Interest on item # 4.4, as Mayor Neil O'Brien resides on Track Road Extension and Councillors Keith O'Driscoll and Shannon O'Driscoll have immediate family that reside on Track Road Extension. Mayor Neil O'Brien, Councillor Keith O'Driscoll, and Councillor Shannon O'Driscoll did not participate in the discussion nor vote on the matter.

**MOTION: 2021-318** Deputy Mayor Jason O'Brien / Councillor Jason Sullivan MOVE TO approve the erection of a utility shed at 38 Track Road Extension.

Motion carried unanimously.

For Motion: 2 (Deputy Mayor J. O'Brien, and J. Sullivan)

Against: 0

Abstained: 3 (Mayor N. O'Brien, Councillors K. O'Driscoll and S. O'Driscoll)

#### 4.5 Irishtown Road Storm Sewer Upgrade Phase 2 - MCW Project # 17-GI-22-000040

8:14 p.m. Councillor Jason Sullivan declared Conflict of Interest on item # 4.5, as Councillor Jason Sullivan owns a business on Irishtown Road. Councillor Jason Sullivan did not participate in the discussion nor vote on the matter.

# 4.5.(a) Rescind Motion # 2021-263 – Appointment of Prime Consultant for Irishtown Road Storm Sewer Upgrade Phase 2 – MCW Project # 17-GI-22-000040

MOTION: 2021-319 Councillor Shannon O'Driscoll / Deputy Mayor Jason O'Brien

MOVE TO rescind Resolution # 2021-263 which stated: "BE IT RESOLVED THAT the Town of Bay Bulls appoint Meridian Engineering as the PRIME Consultant for the MCW project # 17-GI-22-000040 – Irishtown Road Storm Sewer Upgrade – Phase 2 for a total cost of \$85,000.00 + HST. Meridian will be responsible for all engineering, design, and contract administration on the project." Motion carried unanimously.

For Motion: 4 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll and S. O'Driscoll) Against: 0

Abstained: 1 (Councillor J. Sullivan)

# 4.5.(b) Select Five Firms to Receive a Limited Call for Bids - Irishtown Road Storm Sewer Upgrade Phase 2 – MCW Project # 17-GI-22-000040

**RESOLUTION: 2021-320** Councillor Shannon O'Driscoll / Councillor Keith O'Driscoll BE IT RESOLVED THAT the Town of Bay Bulls invite the following consultants to a Limited Call for Bids to provide Prime Consultant services for the Irishtown Road Upgrade Project – MCW Project No. 17-GI-22-000040.

- 1. Meridian Engineering
- 2. Progressive Engineering & Consultants
- 3. Dynamic Engineering Ltd.
- 4. DMG Consulting Ltd.
- 5. EXP Services Ltd.

Resolution carried unanimously.

For Resolution: 4 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors K. O'Driscoll and S. O'Driscoll)

Against: 0

Abstained: 1 (Councillor J. Sullivan)

# 5. Delegations & Proclamations

No Delegations or Proclamations for November 8, 2021

# 6. Applications

# 6.1 Application # 2021-507 (Crown Land Application # 158815) Station Road Crown Land

MOTION: 2021-321 Councillor Shannon O'Driscoll / Councillor Keith O'Driscoll

MOVE TO approve application # 2021-504 (Crown Land Application # 158359) for Crown Land situated at Station Road.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors, K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0
Abstained: 0

#### 6.2 Application # 2021-409 875 Southern Shore Highway Commercial New Development

MOTION: 2021-322 Deputy Mayor Jason O'Brien/ Councillor Jason Sullivan

MOVE TO approve application # 2021-409 for a commercial building to be located at 875 Southern Shore Highway.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors, K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 6.3 Application # 2021-316

118 Southside Road

**Residential Accessory Building** 

MOTION: 2021-323 Councillor Keith O'Driscoll / Councillor Jason Sullivan

MOVE TO approve application # 2021-316 for a residential accessory building to be located at 118 Southside Road.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors, K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 6.4 Application # 2021-315 113 Sheldon Drive Residential Accessory Building

MOTION: 2021-324 Councillor Keith O'Driscoll / Councillor Shannon O'Driscoll

MOVE TO approve application # 2021-315 for a residential accessory building to be located at 113 Sheldon Drive.

Motion carried unanimously.

For Motion: 5 (Mayor N. O'Brien, Deputy Mayor J. O'Brien, Councillors, K. O'Driscoll, S. O'Driscoll,

and J. Sullivan) Against: 0 Abstained: 0

## 7. Accounts Payable

#### 7.1 Accounts Payable Listing for the period ending October 31, 2021

**Total for Section A: \$106,384.50** 

Total for Section B: \$58,204.05 - Pre-authorized disbursements

Total Disbursements for the Month: \$164,588.55

8:52 p.m. Deputy Mayor Jason O'Brien declared Conflict of Interest on Cheque # 3047 for travel totaling \$35.75, as Deputy Mayor Jason O'Brien is the payee. Deputy Mayor Jason O'Brien did not participate in the discussion nor vote on the matter.

MOTION: 2021-325 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO approve cheque # 3047 totaling \$35.75 for travel reimbursement.

Motion carried unanimously.

For Motion: 4 (Mayor N. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0

Abstained: 1 (Deputy Mayor J. O'Brien)

8:55 pm Connection was lost with Mayor Neil O'Brien. Deputy Mayor Jason O'Brien assumed the Chair for the remainder of the meeting.

MOTION: 2021-326 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE TO approve all payables in section A totaling \$106,384.50.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

MOTION: 2021-327 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE TO approve all other payables in section B with the exception of cheque # 3047 totaling

\$58,168.30.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 7.2 Progress Claim # 1 - Long Pond Walking Trail

MOTION: 2021-328 Councillor Shannon O'Driscoll / Councillor Jason Sullivan

MOVE TO approve the release of cheque # 3078 totaling \$113,565.38 made payable to Platinum Construction for Progress Claim #1 – Long Pond Walking Trail.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

## 8. Committee Reports

- 8.1 BBBAA Monthly Activities Update, October 2021
- 8.1.(a) BBBAA After School Program Update, September 2021
- 8.1.(b) BBBAA Financials, September 2021
- 8.2 BBBAA Meeting Minutes of November 2, 2021

#### 9. Action

#### 9.1 Vacant Land Tax Sale

MOTION: 2021-329 Councillor Keith O'Driscoll / Councillor Jason Sullivan

MOVE TO notify vacant land property owners with outstanding tax accounts of the potential for a tax sale.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0
Abstained: 0

#### 9.2 Municipal Assessment Agency Supplemental Assessments

MOTION: 2021-330 Councillor Keith O'Driscoll / Councillor Shannon O'Driscoll MOVE TO proceed with option 3 as presented by the Municipal Assessment Agency (MAA) to flag

all properties with a value change +/- \$5,000 for a 2022 supplemental assessment.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.3 Request for Residential Vacant Land Tax Exemption

9:16 p.m. Councillor Keith O'Driscoll asked under S. 209 of the *Municipalities Act, 1999* for Council to decide whether he was in a Conflict of Interest on Action item # 9.3, as Councillor Keith O'Driscoll resides in close proximity to the vacant land on Track Road.

MOTION: 2021-331 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE THAT Councillor Keith O'Driscoll is not in a conflict of interest on this matter.

Motion carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors S. O'Driscoll, and J. Sullivan)

Against: 0

Abstained: 1 (Councillor K. O'Driscoll)

9:17 p.m. Councillor Shannon O'Driscoll asked under S. 209 of the *Municipalities Act, 1999* for Council to decide whether he was in a Conflict of Interest on Action item # 9.3, as Councillor Shannon O'Driscoll resides in close proximity to the vacant land on Track Road.

MOTION: 2021-332 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE THAT Councillor Shannon O'Driscoll is not in a conflict of interest on this matter.

Motion carried unanimously.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, and J. Sullivan)

Against: 0

Abstained: 1 (Councillor S. O'Driscoll)

MOTION: 2021-333 Councillor Shannon O'Driscoll / Councillor Keith O'Driscoll

MOVE TO deny the request for an exemption on residential vacant land located on Track Road.

Motion carried.

For Motion: 3 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, and S. O'Driscoll)

Against: 1 (Councillor J. Sullivan)

Abstained: 0

#### 9.4 Appointment of Two Members to the North East Avalon Joint Council

MOTION: 2021-334 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE TO appoint Deputy Mayor Jason O'Brien and Councillor Jason Sullivan to the North East Avalon Joint Council.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.5 Second Annual Christmas Light It Up Challenge

MOTION: 2021-335 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE THAT the Town host the 2<sup>nd</sup> Annual Christmas Light It Up Challenge with 10 cash prizes to be won. FURTHER MOVE TO ask the BBBAA to help with prize contributions.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, and Councillor J. Sullivan, K. O'Driscoll, and S. O'Driscoll)

Against: 0 Abstained: 0

#### 9.6 Eastern Waste Management - Request for Meeting

MOTION: 2021-336 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO request a meeting with the Eastern Regional Service Board of Directors to discuss operational issues at the Bay Bulls Waste Recovery Facility and garbage collection services. Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.7 Crown Land Application - Sheldon Drive Playground

MOTION: 2021-337 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO send an application to Crown Land to acquire land situated on Sheldon Drive for the installation of a playground.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.8 Clean Harbours Proposal 2021

MOTION: 2021-338 Councillor Shannon O'Driscoll / Councillor Jason Sullivan

MOVE TO deny the proposal from Clean Harbours for remediation of the Bay Bulls harbour.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.9 Home Based Business Definition

MOTION: 2021-339 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO defer the discussions on Home Based Businesses to the budget discussion.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.10 Request to Extend Tax Agreement for 2022

MOTION: 2021-340 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO approve the request for an extension to the Tax Agreement for 2022, contingent on approval from the Minister of Municipal and Provincial Affairs.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.11 BBRLC Capital Works Upgrades Design Drawings for Approval

MOTION: 2021-341 Councillor Keith O'Driscoll / Councillor Shannon O'Driscoll

MOVE TO defer the acceptance of the design until a meeting with the designer can be scheduled. Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.12 Own Source Revenue - Request for Exemption

MOTION: 2021-342 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE THAT the Town request Ministerial approval for an exemption to Own Source Revenue (OSR) accountability requirements, thereby reducing the Town's per capita rate on a go forward basis. Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.13 KIDMAS and Bay Bulls Tree Lighting Event

MOTION: 2021-343 Councillor Jason Sullivan / Councillor Shannon O'Driscoll

MOVE TO approve a donation in the amount of \$500.00 to the KIDSMAS events.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.14 Municipal Capital Works Priorities for 2022

MOTION: 2021-344 Councillor Shannon O'Driscoll / Councillor Jason Sullivan MOVE THAT the Town of Bay Bulls apply to the Municipal Capital Works Fund to complete the

following projects in order of priority:

1. Northside Road Phase 1 – Alley Road bridge to Gunridge

- 2. Northside Road Phase 2 Intersection of St. John's Road to Alley Road bridge
- 3. Long Pond Walking Trail Phase 3

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.15 Request from BBBAA 2022 Operating Grant

MOTION: 2021-345 Councillor Shannon O'Driscoll / Councillor Jason Sullivan

MOVE TO approve the Town of Bay Bulls contribution in the amount of \$50,000 to the Bay Bulls to Bauline Athletic Association Operating Grant for 2022 and disbursement of the full grant to occur in January. An Amendment to the Memorandum of Understanding (MOU) is to be signed by both parties.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.16 Motion for the Destruction of Ballots from the 2021 General Election

MOTION: 2021-346 Councillor Keith O'Driscoll / Councillor Jason Sullivan

MOVE TO destroy and dispose of all ballots from the 2021 Municipal General Election.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.17 Appointment of Appeals Review Commissioner of 2022

MOTION: 2021-347 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO appoint Mitchell J. Moran of MJM Property Consulting as the Town of Bay Bulls Appeals Review Commissioner for 2022.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.18 Standing Offer for BBRLC Maintenance

MOTION: 2021-348 Councillor Jason Sullivan / Councillor Keith O'Driscoll MOVE THAT the Town issue a standing offer for building maintenance work to be completed at the

Bay Bulls Regional Lifestyle Centre (BBRLC).

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

#### 9.19 Appoint Community Representative to the Public Works Committee

MOTION: 2021-349 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE TO Appoint John Mulcahy to the Public Works Committee as a community representative.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

# 10. Information Only

- **10.1 Town Committee Appointments**
- 10.2 Eastern Regional Service Board Waste Reduction Update
- 10.3 BBRLC Capital Upgrades Prime Consultant Agreement

# 11. Correspondence Received

- 11.1 Thank-you from Kids Eat Smart Foundation
- 11.2 Welcome Memo from the Department of Municipal & Provincial Affairs
- 11.3 MAA Stakeholder Meeting Minutes
- 11.4 MAA Appointment of Eastern Director
- 11.5 Ballot for MAA Avalon Director

# 12. Correspondence Sent

- 12.1 Town of Bay Bulls request for Ministerial Approval
- 12.2 Response to Application # 2021-407

#### 12.3 Town of Bay Bulls Correspondence Regarding Guiderail Issue at 63 Southside Road

#### 12.4 Response to Application # 2021-408

#### 13. New Business

# 14. Adjournment

10:12 p.m. Deputy Mayor Jason O'Brien called for adjournment as there was no further business of the Council.

MOTION: 2021-350 Councillor Jason Sullivan / Councillor Keith O'Driscoll

MOVE THAT the meeting be adjourned.

Motion carried unanimously.

For Motion: 4 (Deputy Mayor J. O'Brien, Councillors K. O'Driscoll, S. O'Driscoll, and J. Sullivan)

Against: 0 Abstained: 0

Mayor

Town Manager

OF BAY BUILTS

Date