

Town of Bay Bulls

Meeting Minutes

Public Meeting

January 15, 2024
7:00 p.m.

Virtual Meeting

Council Members Present

Mayor Keith O'Driscoll
Deputy Mayor Jason O'Brien
Councillor Ethan Williams
Councillor Corey Ronayne

Staff Present

Ashley Wakeham, Town Manager
Jennifer Blanchard, Assistant Town Clerk

Regrets

Councillor Jason Sullivan

1. Call to Order

Mayor Keith O'Driscoll assumed the Chair and called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

MOTION: 2024-001 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE TO adopt the agenda as presented for January 15, 2024.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

3. Adoption of Minutes

3.1 December 11, 2023, Public Meeting Minutes

MOTION: 2024-002 Councillor Ethan Williams / Councillor Corey Ronayne

MOVE TO adopt the minutes of the Public Meeting of December 11, 2023, as presented.

The Motion was carried unanimously.

For Motion: 4 (Mayor K O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

4. Business Arising

5. Delegations & Proclamations

5.1 Purple Day Proclamation for Epilepsy

7:01 p.m. Mayor Keith O'Driscoll Proclaimed:

Whereas: Purple Day is a global effort to promote Epilepsy Awareness in countries around the world; and

Whereas: Purple Day was founded by nine-year-old Cassidy Megan of Nova Scotia, who wanted to let people know that if you have epilepsy you are not alone; and

Whereas: Epilepsy is a chronic neurological disorder, which affects each person differently, estimated to affect more than 10,000 people in Newfoundland and Labrador, over 300,000 people in Canada, and 50 million people worldwide; and

Whereas: One in ten persons will have at least one seizure during their lifetime; and

Whereas: The public is often unable to recognize common seizure types, and unable to respond with appropriate first aid; and

Whereas: Purple Day will be celebrated on March 26th annually to increase understanding, reduce stigma, and improve the quality of life for people living with epilepsy throughout the country and globally

Therefore: be it resolved that I, Mayor Keith O'Driscoll, of the Town of Bay Bulls, do hereby proclaim March 26th as Purple Day in an effort to raise awareness and understanding of epilepsy, and to support all those who live with seizures each day.

6. Applications

7. Accounts Payable

7.1 Accounts Payable Listing for the period ending December 31, 2023

Total for Section A: \$94,473.03

Total for Section B: \$90,591.44 – Pre-authorized disbursements

Total Disbursements for the Month: \$185,064.47

MOTION: 2024-003 Councillor Ethan Williams / Councillor Corey Ronayne
MOVE TO approve the release of all payables in Section A in the amount of \$94,473.03.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0
Abstained: 0

MOTION: 2024-004 Councillor Corey Ronayne / Deputy Mayor Jason O'Brien
MOVE TO approve all payables in Section B in the amount of \$90,591.44.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

8. Committee Reports

8.1. BBRLC Board of Directors Meeting Minutes, December 12, 2023

8.2. BBRLC Monthly Update, December 2023

8.3. Northeast Avalon Joint Council AGM Package, January 10, 2024

8.4. Northeast Avalon Joint Council Meeting Package, January 10, 2024

8.5. Southern Shore Joint Council Meeting Package, January 11, 2024

9. Action

9.1 Notification of Business Closure – Anew Spa

MOTION: 2024-005 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE TO remove Anew Spa, located at 788-792 Southern Shore Highway, from the Town of Bay Bulls Business Tax Roll effective January 1, 2024.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.2 Municipal Approval – Sale of Newfoundland Liquor Corporation Products

MOTION: 2024-006 Councillor Ethan Williams / Councillor Corey Ronayne

MOVE TO provide Municipal Approval for the sale of Newfoundland Liquor Corporation (NLC) open products to guests at the Restaurant/Lounge known as "Stone Ducky Restaurant and Lounge", located at 56-64 St. John's Road.

The Motion was carried unanimously

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.3 LC20240109 – Standing Offer Agreement for Equipment Rental and Material Supply.

MOTION: 2024-007 Councillor Corey Ronayne / Deputy Mayor Jason O'Brien
MOVE TO release the Limited Call for Bids #LC20240109 - Standing Offer for Equipment Rental and Material Supply 2024-2025 as presented.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.4 Adoption of Revised Town of Bay Bulls Collections Policy and Procedures #TBB-004-CN

MOTION: 2024-008 Councillor Corey Ronayne / Councillor Ethan Williams
MOVE TO adopt the revised Town of Bay Bulls Collections Policy and Procedures #TBB-004-CN as presented.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.5 Approval to Attend PMA Avalon Regional Meeting

MOTION: 2024-009 Deputy Mayor Jason O'Brien / Councillor Ethan Williams
MOVE TO approve the Town Manager and Assistant Town Clerk's attendance at the Professional Municipal Administrators Regional Meeting at a total cost of \$190.00 +HST. FURTHER MOVE TO close the counter service at the Town office on Friday January 26, 2024.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.6 Request to Purchase Office Equipment

MOTION: 2024-010 Councillor Corey Ronayne / Deputy Mayor Jason O'Brien
MOVE TO approve the purchase of one (1) - HP Color LaserJet Pro MFP M479fdw printer from Modern Business Equipment for a total cost of \$1,295.00 + HST

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

9.7 Annual Seniors Outreach Dinner

MOTION: 2024-011 Councillor Corey Ronayne / Councillor Ethan Williams
MOVE THAT the Town of Bay Bulls support the annual Senior's Outreach Dinner hosted by Mobile Central High School at an estimated total cost of \$1,400.00 + HST.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

Abstained: 0

10. Information Only

- 10.1 Permit Report for Period Ending December 31, 2023
- 10.2 BBRLC 2024 AGM Announcement
- 10.3 Meeting Minutes – Kick-off Meeting with WSP, Northside Road Upgrade Project

11. Correspondence Received

- 11.1 Circular - Infrastructure Canada's Rural Transit Solutions Fund (Dec 2023)
- 11.2 Kids Eat Smart Annual Report, 2023
- 11.3 MAA Board Update Avalon
- 11.4 ACOA Amended Funding Agreement

12. Correspondence Sent

- 12.1 Town of Bay Bulls Response to Application #2023-803
- 12.2 Town of Bay Bulls Response to Application #2023-419

13. New Business

14. Adjournment

7:19 p.m. Mayor Keith O'Driscoll called for adjournment as there was no further business of the Council.

MOTION: 2024-012 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE THAT the meeting be adjourned.

The Motion was carried unanimously

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillor E. Williams, Councillor C. Ronayne)

Against: 0

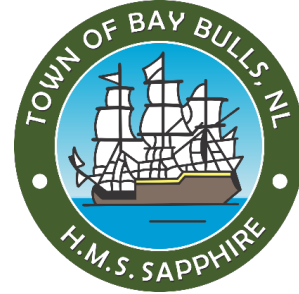
Abstained: 0

Keith O'Driscoll

Mayor

Ashley Wakeham

Town Manager



February 13, 2024

Date